

Mountain Sun Community School Board

MEETING Minutes

Nov 1, 2016

Open Session

5:45-7:30pm

MSCS Campus at BMC

Members Present: Michael, Dilshad, Jennifer, Claudia, Joy, Harvest, Wendy, Lauren, Kim

Dilshad chaired the meeting and Jennifer recorded minutes.

Welcome and Check-in

The board has nominated Harvest to the position of Mission Advisor. In this role, Harvest led the board in an opening exercise to relate to the experience of a child.

Meeting Minutes

- The minutes from October are approved with corrections.
- The board recognizes that a hard copy of open session minutes will be created and stored in the school office. Closed session minutes will be printed and a hard copy stored with the secretary of the board. Closed and open session minutes will be stored in a digital form in a digital file available to the board members.
- Agendas will be made available to teachers and parents via the website prior to meetings.

Follow-up discussion regarding Middle School (including timeline for next steps)

- Michael is looking at various arrangements for serving the middle school population next year.
- Michael will schedule a meeting for next week with Monarch families to talk about what this could look like and get feedback.
- The community meeting will contain an update on the middle school discussion and a timeline of when the decision would be made.
- Then the board will meet, discuss and decide by December.

Community Meeting Planning

- Dilshad is working to confirm a space for Nov 15, 5:30-7pm, including a potluck dinner.
- Lauren and Joy will come up with a childcare plan including logistics for feeding the kids.

TAG follow-up

- Michael is looking at the possibility for various partnerships with other events, potentially including festivals.

- Decisions surrounding TAG will be discussed at the December meeting.

Strategic Plan

- The Strategic Plan summary will be printed up and visible for parents to see at the Community Meeting.
- There are a few minor revisions that need be made; also faculty has given input that needs to be incorporated. Lauren will send a final draft to the board within a week.
- Once approved by the board in the December meeting, the Strategic Plan will be published on the website.
- As Vice Chair, Lauren will continue to present items on the timeline and maintain an ongoing list of things to consider for the next Strategic plan.

Faculty Representative report

- Kim Skeen gave a report on the classrooms.
- Kim, Annie, and Becky attended a Mindfulness workshop at Rainbow Community School.
- Tina and Brigid just attended a Montessori training.
- Brigid recently attended a writing workshop.

Executive director report

Personnel

- Michael is looking for opportunities to get staff together as a group for enrichment.

Community

- Middle school is a discussion in the community.

Recruitment/Retention

- Michael is aware of a couple of students that may be moving away. He is also actively meeting with potential new families.

Outreach

- Michael recently met with the Rotary Club and had a booth at Halloween Fest. He continues to make connections in the community. He is getting positive feedback about the newspaper articles.
- Now that the logo is approved, getting it on all of our materials will take a few months.

Fundraising

- Appeal letter should go out before Thanksgiving.
- Michael and Dilshad met with a previous donor who has decided to again gift \$10,000 this year.

Finances

- Projected net surplus and cash flow is in line with the approved budget.

The open session meeting ended. The meeting continued in closed session.