

Mountain Sun Community School Board Meeting Minutes

December 5, 2017

Open Session

6:15-7:30pm

MSCS Conference Room

Members Present: Dilshad, Melissa, Michael, Joy, Jennifer, Claudia, Brigid, Lauren, Linda, Mary

Dilshad chaired the meeting and Jennifer recorded minutes.

Check-in

The Board took 30 seconds of silence for centering.

Correction and approval of minutes

The November minutes are approved.

Curriculum Development Update

Becky Langerman came to speak to the Board about the curriculum development project.

- She is working with the lead teachers, listing all of the skills in each academic area for each class. Then they will detail the content and materials used to teach those skills.
- These skills will be taught to each student within each classroom. There will be documentation of mastering of the skills.
- The skills are categorized under the 4 major topics of Discover, Explore, Create, and Belong.
- The project is well on its way, and Becky and Michael estimate that this will be completed in 1-2 years.

December 9 Retreat plans

- Items on the agenda include finances, strategic planning, and discussion of the potential toddler program.
- The updated Board Handbook will be distributed.

Faculty Report

Brigid gave a report of the classroom happenings. She reports excitement in all the classrooms and high levels of creativity and activity as the teachers wrap up projects before the winter break.

Executive director report

Personnel matters

- Ellie Elserman will be coming in on Thursday to observe classrooms and do some consulting with teachers.
- Meetings will begin in January with teachers for a needs assessment.

Parent/staff feedback with a pulse on the community

- The parade float was a collaborative effort from so many community members. A large group attended the parade to walk with the float. It won second place, and MSCS was recognized by the mayor during the parade.

Recruitment/retention update

- Michael has a lot of leads on potential students. We have one position left to fill to meet the budget goal.
- Internal enrollment for 2018-19 will begin in February and accepting applications from external families by March 1.

Outreach

- Two Pine State is producing a marketing video and they have already shot a lot of footage.
- Heart of Brevard asked Michael to coordinate the Twilight Tour Elf Workshop.

Fundraising update

- TAG sponsorships are exceeding expectations.

Finances

- Tuition projections are under budget by one student.
- The annual fund letters have been sent out and money is coming in.
- Operating cash balance is very healthy.
- Past due tuition for current families is at less than \$500.

Ten year celebration party

- The date for this party is set for April 29 and a planning committee is working.

Plans for December board/staff party

- The board and staff party will be December 15 at the Alumni House.

The meeting continued in closed session.

The meeting reconvened in open session.

The meeting was adjourned.