

Mountain Sun Community School Board Meeting Minutes

April 10, 2018

Open Session

5:45-7:30pm

MSCS Campus

Members Present: Michael, Dilshad, Jennifer, Lauren, Joy, Nicole, Linda, Brigid, Mary, and Melissa

Dilshad chaired the meeting and Jennifer recorded minutes.

Check-in

Lauren led the group in check in.

Correction and approval of March open minutes

The minutes are approved with edits.

Ten Year Anniversary Party

- The party is scheduled for April 29 at 3pm.
- Dilshad and Michael are working together to find a way to honor the founding members of the school, previous board members, and staff.
- The party will be free with donations accepted. Raffle tickets will be sold along with MSCS logo shirts, and the anniversary book.
- Pretty Little Goat string band will play.
- Each class will design and make available a craft for the kids to participate in.
- The food will be BBQ with vegetarian options, tea, and water.
- Invitations will go out by constant contact to current and former students, families, board members, staff, and community supporters.

Transylvania County Natural Play Initiative (TCNPI) update

- We have been selected as a half-time site for an Americorps volunteer.
- The grant team from the United Way came to tour the campus. Michael is optimistic that we will get at least partial funding. He should know by June 1.
- Michael is still meeting with local people to promote the project.

Staff Manual – Table of Contents

- Brigid created a table of contents to begin the process of gathering policies and information for the staff manual.

Faculty Report

Brigid gave the report on the classroom happenings. The Monarchs are now at Congaree National Park in SC. The Acorns are utilizing the fenced side yards for their raised bed gardens. The outdoor space immediately around the classrooms is being used more.

Executive director report

Personnel matters

- Re-contracting is in process with staff.

Parent/staff feedback with a pulse on the community

- Parents seem happy. There are no specific complaints.

Recruitment/retention update

- There are 67 officially enrolled with about 8-10 more verbal confirmations. There are about 10 more prospects and he continues to get calls from parents.

Outreach - community appearances, newspaper articles

- Kindergarten Readiness Rally is Thursday.
- We will have a table at the Songsmith Festival.
- Two Pine State are interviewing parents, faculty and students to add to the video. We hope to have it available to show at the anniversary party.

Fundraising update

- TAG was a big success. Increased net revenue by 300% over last year.
- Michael will send out one more annual appeal letter to those who have not already donated.
- We have not met our fundraising budget yet, but we still have the recital and raffle to come.

Finances

- We exceeded our budget figure on TAG.
- The raffle tickets go out to parents to sell starting Friday.
- Some of the P-notes have been forgiven, decreasing our debt balance.
- We are on track with the budget for this time of year.

Tuition comparison – with other area schools

- Michael created a chart comparing tuitions of regional schools. He found that our preschool tuition within Brevard is higher than the other church preschools. Within the larger region (Hendersonville, Asheville, Greenville), our tuition is middle to low. In full day tuition for Kindergarten and up, our tuition is among the lowest in the region (Greenville, Asheville, Hendersonville, Brevard).

Recital

- The date for the spring recital is May 22 with a 10 year theme.
- Linda and Dilshad are asking for names and addresses for community members to invite, and these individuals will later be invited to join the Friends of Mountain Sun.
- Invitations will go out by the end of April.