

**Mountain Sun Community School Board
Meeting Minutes**

March 6, 2018

Open Session

5:45-7:30pm

MSCS Campus

Members Present: Michael, Dilshad, Jennifer, Lauren, Joy, Nicole, Linda, Claudia, Brigid, and Melissa

Dilshad chaired the meeting and Jennifer recorded minutes.

Check-in

Lauren led the group in thinking about things, locally or globally, that they would change instantly, if they could.

Correction and approval of February open minutes

The minutes were approved with edits.

Update on emergency procedures

Michael and Brigid updated the board on the procedures for dealing with crisis situations on campus following the recent incident of the lockdown on the college campus. The children are accustomed to fire drills but we do not do lock down drills on campus. Teachers are aware of emergency procedures, but these policies are not publicized. Michael met with the sheriff and the Head Resource Officer to discuss procedures.

School calendar for 2018-19

Michael is working on our school calendar for 2018-19 and will email it to the board for approval within the month.

Exchange student possibility

Michael introduced an opportunity to participate in a program to receive an exchange student from Guatemala from October – December in the Middle School class. Michael is looking into the program for next year.

New Fundraising proposal – Friends of Mountain Sun

Linda and Dilshad presented and idea to form a group of people who each give a set amount of money and then they are invited to attend events including a recital each

year. These individuals would largely be unconnected to specific MSCS families. Board members would make personal asks to bring in members.

Accreditation update – Linda T

The committee looked at the accreditation by the Southern Association of Colleges and Schools (SACS).

- While we cannot afford to go into accreditation yet, we can begin a self-study using their standards. It would be possible to work it into the budget 1-2 years out.
- Completion of the curriculum mapping is needed.
- They want to explore assessment/testing options.
- It is necessary to look at strategies to allow enough manpower and time to work on such a labor-intensive project.

TAG update

The committee continues to work toward this event on March 17. We have received sponsorship money already and are focusing on registrations.

Faculty Report –Brigid

Brigid reported on the classroom happenings. She spoke about the Coyote class visit to Washington DC and the whole-school marionette performance.

Executive Director report

Personnel matters

- Michael does not anticipate adding more staff next year.
- He is finishing up classroom observations.
- Re-contracting meetings for staff will happen in the next few weeks.

Parent/staff feedback with a pulse on the community

- The chili cook off was well attended.

Recruitment/retention update

- Michael continues to meet with potential new students for this school year.

Outreach

- The new video came out. Two Pine State plans to release another video by the end of the school year with parent interviews. There will be another one using “the 5 words” in the fall.
- A press release about the DC trip will come out soon.
- Michael will plug TAG on the radio this week.
- He has had positive conversations with regard to the potential Americorps volunteer.

Fundraising update

- We still need around \$5000 for fundraising events this year with the raffle, recital, and one more annual fund letter to go.

Finances

- We have received some forgiveness on the P-Note loan holders.
- The operating and reserve balances look healthy for this time of year.

The meeting continued in closed session.

The meeting reconvened in open session.

The meeting was adjourned.