

Mountain Sun Community School Board Meeting Minutes

February 6, 2018

Open Session

5:45-7:30pm

MSCS Conference Room

Members Present: Michael, Dilshad, Brigid, Joy, Nicole, Linda, Claudia, Jennifer, Lauren, Mary, Melissa

Dilshad chaired the meeting and Jennifer recorded minutes.

Check-in

Lauren led the Board in an observation of things we enjoy about February.

Correction and Approval of Minutes

The December minutes are approved with edits.

TCNPI – Transylvania County Natural Play Initiative

- Michael submitted a letter of intent to United Way to launch this TCNPI.
- He is requesting a grant from the United Way for funding to include an Americorp volunteer and to pay for the design of natural playscapes here on campus. The deadline for the grant application is in March.
- The Americorp volunteer would design programming for the Family Place and El Centro to also use the space.
- The grant and the program is focused on children ages 0-5.
- This program could benefit the school by providing playscapes on our campus, developing relationships through outreach with other organizations in the community, and establishing the school as a leader in outdoor recreation/learning.

Faculty Report

- Brigid presented classroom reports on the topics being covered currently.
- The teachers are encouraging children to be particularly aware of clean hands and surfaces during this season of sickness.
- Brigid created a spreadsheet of “needs/wants” list from all the teachers. The intent is for the Board to use this document in long range planning and budgeting.

Executive director report

Personnel matters

- Michael is starting to look at additional personnel needs for next year based on enrollment.

Recruitment/retention update

- A new family has joined the school. They have a student in the Acorn class and one in the Otter class.

- One Acorn student has left the classroom due to her family moving away.
- In-house enrollment is currently happening. February 22 is the deadline for current families.
- The open house for rising Kindergarten and First Graders was well attended.

Outreach

- VISION group came to MSCS for a tour.
- There was a newspaper article in the Transylvania Times about the TVS Reading Buddy program with the Acorn class.
- The new video from Two Pine State will be released this week.

Finances

- Fundraising is very active. TAG is coming up and the Consignment sale.
- There is no past due tuition outstanding from 2017-18.
- Claudia presented information about the status of the P-note program and repayment of debt.

TAG update

- The 5K course mapping is nearly done.
- Registration is happening now.

Ten-year celebration – update and discussion

- The committee is working on the party planning.
- The food will be traditional BBQ.
- A Save-the-Date will go out next week.

Employee handbook items

- Brigid is working on a Table of Contents and topics to be covered.

The Board continued into Closed Session.

The Board reentered Open Session.

The meeting adjourned.

ADDENDUM

Mountain Sun Community School Board

Retreat Decisions

January 7, 2018

Members Present: Michael, Dilshad, Brigid, Joy, Nicole, Linda, Claudia, Jennifer, Lauren, Mary, Melissa

These decisions were approved during the January Board Retreat.

- The board approved adoption of the 5 year Guide/Goal Model Budget as presented.
- The board approved a 3% tuition rise for 2018-19.